ENFIELD PUBLIC SCHOOL
P&C MEETING MINUTES

Date: Wednesday 24 February 2015
Time: 7:30pm
Venue: Enfield Public School

In attendance: Karen Griffiths, Rick Daly, Ian Stevens, Elizabeth Robinson, Christelle Ramundo, Emma Perrott, Michelle Stanhope, Jodi Joyce, Karen Craigie, Susan Strmecki, Ali Matheson, Ruth Eaton
Apologies: Ingrid Turner, Ande Kelly, Jen Black, Sam Pearce, Maggie Baker

1. Opening of meeting
   Ali opened the meeting and welcomed all attendees, including new member Ruth

2. Gonski presentation
   Presentation by Jessie Wotton, Gonski Local Coordinator (Reid electorate), Australian Education Union

3. Acceptance of previous minutes, apologies and correspondence
   The minutes were accepted by Karen Griffiths and were seconded by Michelle Stanhope

4. Action items from last meeting
   It was decided that further investigation was required for PSSA uniforms and that this action would be held over for discussion at the next meeting.

   Action: Ali agreed to look into the cost of purchasing a netball shirt for the girls

5. Treasurers report
   Balance as at end of December 2015: $25,816.94
   Balance as at end of January 2016: $27,500.44
   Balance as at 24 February 2016: $35,706.36
   Currently holding a $700 float for end of term BBQ with no outstanding cheques or invoices.
   Rick asked Karen how much in available funds there would be for contribution to the school. He was advised they would have to wait for the uniform shop stocktake to determine the amount of funds that may be required for uniform purchases.

   Action: Rick requested the Treasurer provide information on the amount spent on uniform shop purchases in 2013, 2014 and 2015, and an indication of the funds available for contributions to the school in 2013, 2014 and 2015 at next meeting
6. **Uniform shop report**

   Uniform shop sales were reported as follows: December 2015 - $1,789, January 2016 - $4,400, February 2016 to date - $2,730. Ingrid is not seeking re-election for the uniform shop coordinator role. It would be great to have a team to look after the uniform shop to capitalise on skills available and share tasks. Jesse has agreed to stay on to assist.

7. **Principals report**

   - New K/1J class has been finalised
   - 3/4I now being taught by Mr Marvel
   - At recent staff committee meetings, the school’s welfare policy and positive behaviour reward strategy (BLAST) have been discussed
   - Teachers are continuing to encourage parents to get money and notes into their class on time
   - Teacher’s ‘wish list’ includes: more iPads, new entry way signage, landscaping around new play equipment, air conditioning in the new learning cloud, readers for early stage one
   - Ian requested $1500 per stage to subsidise excursions. It was noted that the P&C previously agreed to subsidise excursions for each stage however there was debate about the amount that was previously agreed.

   **Action:** Review previous P&C meeting minutes to determine the amount that the P&C endorsed per stage to subsidise school excursions

   - Irrespective of the amount agreed in previous years, the P&C voted on and agreed to subsidise the early stage 1 excursion to the value of $1,500
   - A vote to provide the same amount to Stages 2 and 3 will be taken at the next meeting

   **Action:** P&C to vote on Stage 2 & 3 excursion subsidy in March general meeting

   - It was noted by Karen that the P&C had not received a request from Rick to subsidise school excursions for 2015
   - Rick requested that the 2015 contribution (agreed by the P&C) be paid

   **Action:** Karen to check Treasury records to confirm whether the payment had been overlooked and, if so, raise a cheque for the amount agreed at the relevant meeting in 2015

   - Rick currently on jury duty, Ian Stevens acting as principal
   - Training and development: 3 teachers are undertaking training to build capacity in leadership, this training is also mandatory for teachers to act or hold a position as a principal

   **Action:**

   - Woolworths Earn and Learn information has been received

   **Action:** Woolworths Earn and Learn information to be included in the next newsletter
8. **Fundraising report**

   Pudding fundraiser at end of last year raised $101  
   Profit from end of year gala event was $3,286  
   Profit from summer BBQ was $2,108  
   Profit from school disco was $2,409  

   The only other fundraising event for this term is the End of term BBQ on 8 April. Fundraising events for next term include the chocolate drive, Mother’s Day stall and end of term BBQ.

   Karen discussed the option of crowd funding, using an online platform to seek donations for a particular item. Further investigation into this idea is required however the P&C may choose to trial this for small cost items. It was suggested that the readers required for early stage 1 be considered.

   **Action: Ian to advise that the cost of readers at the next meeting**

8a. **Online vote - Community builders grant**

   The contract for the community builders grant was received and needed to be signed during the school break. The Executive held an electronic vote for this to be signed by the President (evidence presented at meeting). The grant will be deposited into the P&C account.

8b. **Playground equipment**

   Karen contacted a number of different companies to obtain quotes for the purchase of new playground equipment. Other cost implications for this project that need to be considered include dismantling existing equipment, the purchase of new equipment itself, installation of new equipment to ensure it complies with the appropriate safety standards plus the repair/replacement of the soft fall area.

   The P&C agreed that it would be good to have feedback from teachers so a working group comprised of teachers, a representative from the P&C and the principal will be formed to look at options once the uniform shop stocktake has been completed and the issue of finances is revisited and discussed.

8c. **Liston Family Trust Fund**

   At the end of last year a teacher from Strathfield South School was killed and a trust fund established for his children. The school advised that those wishing to assist could make a contribution to the fund.

   The P&C voted and agreed on donating $500 from the end of term BBQ to the Liston Family Trust plus any additional donations received on the day
9. **Garden club report**
   - The Garden Club Sub-committee met on Sunday, 14 February 2016, a copy of the minutes will be uploaded to the website - we welcomed new parent Ruth, as a participant.
   - Cooking with Kerry started up again on Friday, 19 February 2016 (6L cooked spag bol and looked at microorganisms in food). We have the necessary funding to run Cooking with Kerry across each class to the end of the year (Burwood grant to 30.06.16 and Garden Club fundraising to 31.12.16).
   - Fridays (8:30am on Fridays) with the garden have resumed with increased participation by kids and parents.
   - Olivia Herbert in conjunction with Ms Zappia has started “Green Sparks” a volunteer group of gardeners from Stage 1 which starts at lunchtime tomorrow (and each Thursday lunchtime).
   - Olives will soon be ready for picking and brining, thanks to the Amperidis Family donation.
   - The pizza oven will need to be rebuilt.
   - Stories in the Garden will commence on 1 April 2016 with the theme “Magic in the garden”.
   - EPS Garden Club/CWK cookbook (part of the Burwood Council grant) will be coming soon, contributions from the community welcome.
   - We may be introducing some new chooks to increase the flagging egg production.
   - Egg carton label competition – kids invited to design our egg carton label. Entries close at the end of term.
   - Our term 1 working bee is scheduled for 20 March 2016.
   - Election Day – Garden club has volunteered to run the BBQ.

10. **Presidents report**
    Ali has looked at the timings of P&C meetings and will be allocating timings for each agenda item.

11. **Nominations for P&C Executive positions** (voting at next month’s AGM)
    Only financial P&C members are eligible to stand and nomination forms must be returned one week prior to the AGM. Where this is only one nomination for a position the P&C will accept the nomination however if there is more than one nomination for a position a secret ballot will be held.

    Nominations are open on 9 March, with elections being held in June. The P&C will vote once the Executive nominations are open.
13. Other business

The disco was a great success but the parent drop off system was problematic. There was general dissatisfaction with the current arrangements by P&C members. This issue needs to be considered more carefully prior to the next disco and a more effective system for monitoring children be agreed.

Next meeting: AGM on 23 March 2016